

## **SAINT IGNATIUS TUITION ASSISTANCE EXPLANATIONS & INSTRUCTIONS 2012-2013**

The Tuition Assistance Committee reviews requests for assistance from families who have applied for aid. Our process is well established, thorough and considers expenses as well as assets. Due to the ever increasing number of applications, we attempt to be fair and just as we allocate the available funds to help as many families as possible. **The deadline for applications is April 13, 2012. Applications received after that date will not be considered.**

Emergency tuition assistance is considered on an individual basis. Loss of employment, major illness or catastrophic event qualifies for emergency consideration.

The package offered may be a combination of a grant or grant and work study, described below. Acceptance of the assistance package assumes that you have read and understand all conditions.

**BENEFACTOR GRANT:** Our loyal benefactors provide funds which in turn are awarded as monthly grants to qualified students. . The Benefactor Grant is credited to your account in ten equal monthly payments beginning, June 2012 ending March 2013.

**OFFER OF WORK OPPORTUNITY:** Saint Ignatius has a work opportunity program for 2012-13. Students who accept this offer are assigned jobs that can be done during his/her free period, after school or during the summer. Pay for students who accept this offer is at a rate of \$5.00 per hour applied directly towards a reduction in the tuition balance. Tuition statements will reflect the amount credited towards tuition. Only sophomores, juniors, and seniors may participate in the work opportunity program. ***All eligible students are strongly encouraged to take advantage of the work opportunity.***

### **GUIDELINES:**

- (1) Those departments and/or teachers that need the work done define the jobs and times.  
The student and his/her supervisor agree upon the work schedule.
- (2) Poor attendance and/or an unsatisfactory work performance will be reason for the student being fired and the job assigned to another student.
- (3) The offer of work does not guarantee that a student will participate if he/she accepts the offer.  
The student will be given a job if one exists.
- (4) In all cases, a student should only expect to work a maximum of 100 hours.
- (5) A few summer jobs are available. Those who wish to work during the summer should return the job sheet as soon as possible.

### **IMPORTANT INFORMATION**

1. **The financial aid committee reviewed GPA requirements for the 2012-2013 school year:**

**A 2.0 cumulative GPA is mandatory for tuition assistance.**

**For all students the requirement is a 2.0 GPA at the end of first semester.**

**Sophomores, juniors and seniors who fall below a 2.0 GPA at the end of first semester will lose the second semester payments of his/her financial aid.**

**Freshmen receiving between a 1.75 and 2.0 GPA will receive a letter stating their financial aid award is in jeopardy. If a freshman falls below a 1.75, his/her financial aid award will be withdrawn. Your application for the next academic year will be accepted, but not reviewed until after 2<sup>nd</sup> semester grades are recorded and a GPA above 2.0 can be established.**

2. Each student is responsible for his/her registration fee, supplies, transportation, and books. Some families may qualify for assistance with books and lunch. All requests for assistance with books and lunch must be made in writing prior to July 1, 2012. To qualify, all outstanding monies due Saint Ignatius College Prep from previous school years must be paid in full. Notification of assistance with books will be sent after August 1, 2012.

3. Each family must complete the benefactor questionnaire online and return the assistance award letter and work opportunity form. Failure to complete and return required paperwork may render any offer of financial assistance void.

4. Confirmation of your acceptance must reach Saint Ignatius (Mr. Luzzi) within three weeks of the date of your award letter. Please indicate whether you accept or reject each form of aid by checking the appropriate box. Sign and return a copy of the award letter, keep a copy for your records.

5. Financial Aid acceptance received after June 1, 2012 may not be honored and the funds may be used to assist other families.

6. The Committee considers that its actions are fair and just. Because of the large number of financial assistance applications that are received, the awards made at this time are final.

7. By accepting the aid package offered, you are agreeing to the following:

(a) There is no tuition balance left unpaid from previous years.

(b) You are responsible for and are agreeing to pay the balance of the 2012-2013 tuition.

In the case of 7(a) above, if a past due balance is still outstanding at the beginning of the 2012-13 school year, this current offer of financial assistance will be withdrawn, and the student will not be permitted to start the school year.

**If a student receives funding from an outside scholarship source, Saint Ignatius College Prep will adjust the student's tuition assistance award.**

**NOTE: FINANCIAL ASSISTANCE MAY BE WITHDRAWN FOR STUDENTS ON DISCIPLINARY PROBATION.**